



CYNTHIA A. HARDING, M.P.H.  
Interim Director

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June 14, 2016

TO: Each Supervisor

FROM: Cynthia A. Harding, M.P.H.  
Interim Director

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO EXECUTE AMENDMENT NUMBER 1 TO MASTER AGREEMENT WORK ORDER NUMBER PH-001416-W16 WITH PUBLIC HEALTH FOUNDATION ENTERPRISES, INC. FOR THE PROVISION OF TEMPORARY PERSONNEL SERVICES**

This is to notify you that I am exercising the delegated authority approved by your Board on October 19, 2010, to execute amendments to Master Agreement Work Orders (MAWO) for the provision of temporary personnel services that extend the term in amounts not to exceed \$399,999 annually, subject to review and approval by County Counsel and notification to your Board.

On June 11, 2014, I notified your Board that I was exercising delegated authority to execute MAWO Number PH-001416-W16 with Public Health Foundation Enterprises, Inc. (PHFE) in the amount of \$170,107, effective July 1, 2014 through June 30, 2016; 100 percent offset by State Department of Health Care Services (DHCS) funding. The MAWO provides one temporary personnel Project Manager to oversee the DHCS Medical Outreach and Enrollment grant project.

Under the delegated authority referenced above, I will execute Amendment Number 1 to MAWO Number PH-001416-W16 with PHFE to extend the term for one additional year through June 30, 2017, in the amount of \$85,054. This amendment will allow the Project Manager to continue to oversee County-wide collaboration and coordinate the outreach and enrollment efforts of 37 community-based organizations and the Departments of Public Social Services, Mental Health, Public Health (DPH), and the Sheriff's Department. This position also serves as a liaison between County departments, DHCS, and the community-based organizations.

County Counsel has reviewed and approved Amendment Number 1 to MAWO PH-001416-W16 as to use and this delegated authority action.

Each Supervisor  
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If you have any questions or require additional information, please let me know.

CAH:lg  
DA#03607

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors